

GRADUATE PROGRAM IN SCIENCE AND TECHNOLOGY STUDIES (STS)

GOVERNANCE STRUCTURE

The Graduate Program in STS is governed by an Executive Committee which formulates policy and advises the Graduate Program Director on such matters as recommendations for appointment and re-appointment to the Faculty of Graduate Studies and academic standards.

Chaired by the Director, the Executive Committee is composed of the following members, all voting.

1) Members Ex Officio

- Δ Director of the Graduate Program in STS
- Δ Director of the Natural Science Program, or designate
- Δ Director of the undergraduate STS program
- Δ Chair of the Division of Humanities, or designate
- Δ Director of the ORU in STS

2) Faculty Members at Large

The Program faculty elect four members at large who normally serve two-year terms.

3) Students Members

Two student members, one representing M.A. students and the other Ph.D. students. Students will choose a few candidates for each position, out of which the Director will make a selection.

Initially, the Executive Committee assumes the functions of nominating, admissions, scholarships and awards, and curriculum committees. Since future growth may require a modification of the governance structure, a review will be undertaken in the second year and a report delivered to the faculty in the beginning of the third year of the Program. The review will involve a consideration of the most appropriate time to set up a full committee structure, including a dissertation advisory committee. The review will also specify revisions to this governance structure document in accordance with any recommended changes.

The Graduate Program in STS will have voting seats on the Council of the Faculty of Graduate Studies. One seat should be held by the Director, another by one of the Faculty Members at Large (to be decided upon collegially among the four Members at Large), and the last by a graduate student in the Program (to be selected by the students according to procedures of their devising). If more voting seats are available the Executive Committee will decide on who to appoint.

The Graduate Program Director is fully responsible for all aspects of the administration of the graduate program, in consultation with the Executive Committee, and reports to the Graduate Dean. The Director chairs the Executive Committee and calls general meetings. The Director is required to call at least one annual meeting at the end of the academic year, where a Director's report and a slate of nominations for elected committee positions are to be presented. At the discretion of the Director, additional general meetings may be called. In matters related to budget, curriculum and faculty teaching allocation, the Director consults with the relevant undergraduate chairs. The Director ensures that sufficient faculty resources are available each year to mount an appropriate number and variety of courses and to provide for the supervision of students. The Director also plays a role in the formulation of the hiring priorities of the undergraduate Science and Technology Studies program as well as in the tenure and promotion process, by providing a letter for files, where appropriate, on service and teaching at the graduate level. The Director is one of the Program's representatives to Council and is responsible for the application of the regulations of the Faculty of Graduate Studies to the graduate program.

The Director plays a significant role in advising students at both the M.A. and the Ph.D. levels. The Director acts as adviser for all M.A. students, discussing their plan of study and approving it by the end of their first term. The Director also advises M.A. students on the preparation of their Major Research Paper and application for scholarships. For Ph.D. students, the Director advises them on potential supervisors. The Director also sits on all comprehensive examinations (or appoints a representative to do so) and approves the dissertation proposal.